SAMBHRAM COLLEGE OF HOTEL MANAGEMENT
NO.36. TEMPLE ROAD, BEML Nagar
KGF– 563 115

MANDATORY DISCLOSURE FOR CONTINUATION OF AICTE APPROVALFOR BHM FOR THE ACADEMIC YEAR

2024 – 2025

Date: 01.02.2024

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MANDATORY DISCLOSURE

REQUEST FOR CONTINUATION OF AICTE APPROVAL FOR BHM FOR THE ACADEMIC YEAR 2024– 2025

1. **NAME OF THE INSTITUTION**

   SAMBHRAM COLLEGE OF HOTEL MANAGEMENT
   No.36,Temple Road, BEML Nagar,
   Kolar Gold Field-563115.
   Tel:08153-263086
   Fax:08153-278698
   E-mail:schm@sambhram.org

2. **NAME AND ADDRESS OF THE TRUST AND THE TRUSTEES**

   SAMBHRAM CHARATABLE TRUST
   MS Paliya Road, jalahalli East Bangalore,
   Karnataka -560097.

3. **NAME AND ADDRESS OF THE PRINCIPAL**

   a. Name : Kannan M M s/o Muthumarkandan
   b. Address : omnivas, 3rd street, oraikalpalyam, Coimbatore-641107
   c. Mobile Number : 8870877842
   d. Email id : ohmikans@gmail.com

4. **Name of the affiliating University** : Bangalore North University

5. **Governance**

   a. **Members of the Board and their brief background**

Sl. No.	Board member name	Brief background
01.	Dr. V Nagaraj	Managing Trustee, chairman, Sambhram Group of Institutions
02.	Mrs. PrameelaVenkatesh	Trustee, SGI

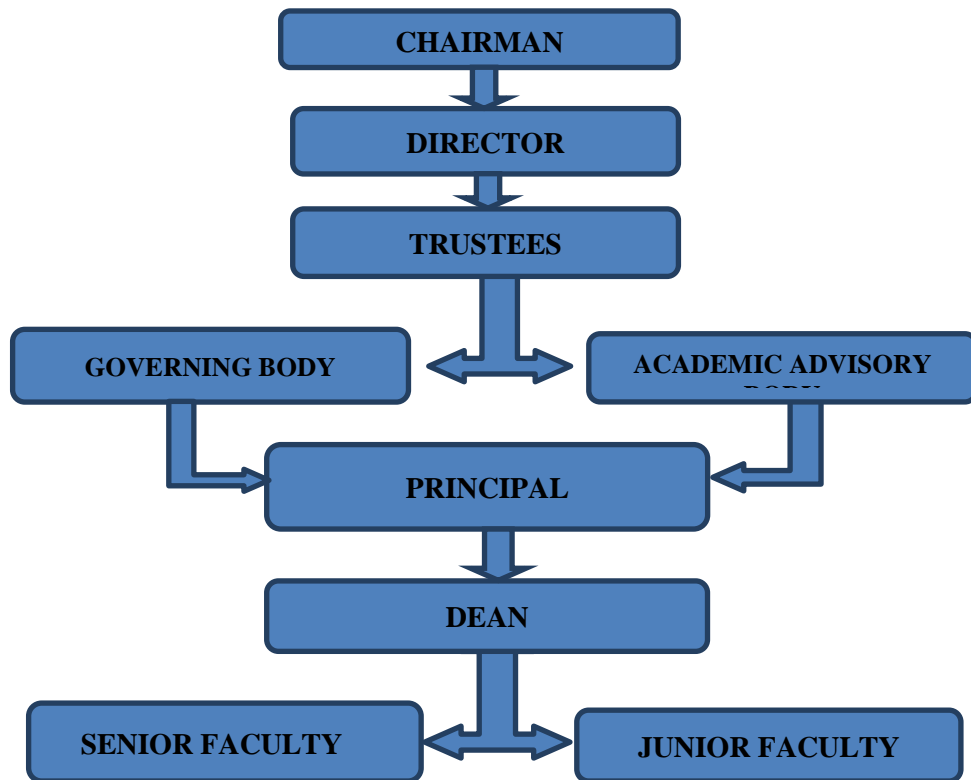| 03.	Mrs. GeethaPampati	Trustee, SGI
04.	Mrs. SangeethsVenkatesh	Trustee, SGI
05.	Mr. Sridhar Pampati	Member
06.	Mr. S Venkatesh	Member
07.	Mr. BM Rao	Member, Director, SGI
08.	Mr. BN Nagaraj	Member CEO SGI
09.	Prof. VithalD Potdar	Academic Member ,Senior Research, Associate, the Mythic Society, Bangalore
10.	Mrs. Manjula D shetty	BNU Representative Member
11	Prof. H G Chandrakanth	Academic Member Principal, salT
12	Prof. Kannan	Convener, Principal, SCHM
13	Prof. Dr K srinivas Rao	Academic Member, Principal, SAMS

b. Member of academic advisory body

Sl. No.	Name of Academic Advisory Body
01.	Dr. Padmavathy, Assistant Professor, Department of Management, Karpagam University.
02.	Dr. Usha, Assistant Professor, Department of Management studies, Madaras University
03.	Dr. Sathyasheelan, Executive chef, Grand Mercury Hotel.
04.	Swathi John, HR Manager, Tajcoramendal Chennai.
05.	Edward, Chancery Hotel, Bangalore
06.	Dr. Anegagregn Gashaw Ferede, The President of Debre Tabor University, Ethiopia.

c. Board Meeting and Academic Advisory Body

    i. 2-3 meetings in a year

d. Organization chart and processes

Institution has well defined hierarchy that reflects the various core activities which are being carried out from decision making to implementing the various activities at the institution. This illustrates how the whole instructions are being formulated and implemented in accordance with what the institution demands.

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┌─────────────────────────────┐
│          CHAIRMAN           │
└─────────────────────────────┘
              ↓
┌─────────────────────────────┐
│          DIRECTOR           │
└─────────────────────────────┘
              ↓
┌─────────────────────────────┐
│          TRUSTEES           │
└─────────────────────────────┘
              ↓
┌──────────────────┐   ↔   ┌──────────────────┐
│  GOVERNING BODY  │       │ ACADEMIC ADVISORY│
└──────────────────┘       └──────────────────┘
           ↘       ┌─────────────┐       ↙
                   │  PRINCIPAL  │
                   └─────────────┘
                         ↓
                   ┌─────────────┐
                   │    DEAN     │
                   └─────────────┘
                         ↓
┌──────────────────┐   ↔   ┌──────────────────┐
│  SENIOR FACULTY  │       │  JUNIOR FACULTY  │
└──────────────────┘       └──────────────────┘
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e. Nature and extent of involvement of faculty and students in academic affairs/ improvements

The Internal Quality Assurance Cell, Sports, Cultural, Seminar, Industrial Visit, Internship, Placement, National and International Seminar, Faculty Development Program, Students Club, Food and Beverage, Housekeeping, Front Office, Colloquial Program for Teachers.

f. Mechanism/norms and procedure for democratic/good governance

Roles of each and every employee are well defined. Everyone acts according to the level of hierarchy. On Modernized education, faculties are motivated to become acquainted with various skills, to exhibit & enlighten values among all the students. The faculties are advised to edify the advance concept of education from all direction.

g. Student feedback on institutional governance/faculty performance

We have created a Google form to get the student feedback.

1st year BHM	https://forms.gle/j2xkdJSbZVBbXjuu9
2nd year BHM	https://forms.gle/1mcmTjAaLN9koC8A7
3rd year BHM	https://forms.gle/1mcmTjAaLN9koC8A7
4th year BHM	https://forms.gle/3gJnsgoX2uyuLVmW9

h. Grievance redressed mechanism for faculty staff and students

We have created a Gmail and Google for Grievance Redressed Mechanism for Faculty Staff and Students

Teaching and non-teaching staff	schmstaffgrievance@gmail.com
Student	schmstudentgrievance@gmail.com

We also have a suggestion box in our college. Used by both teachers and students

i. Establishment of anti-ragging committee

https://drive.google.com/file/d/1EtHqZGL8OfS0EXwkQXmXz-0pNCAy9GEX/view?usp=sharing

j. Establishment of grievance redressed committee in the institution and appointment of OMBUDSMAN by the university.

https://drive.google.com/file/d/1c-hTIDNzxLRqX914TZ_XSKQgL9rFbpoY/view?usp=sharing

k. Establishment of internal complaint committee (ICC).

https://drive.google.com/file/d/1L2zbF2-BIOSSrW7wxHTBg28Ie6mPtqlf/view?usp=sharing

l. **Establishment of committee for SC/ST**

https://drive.google.com/file/d/10S5e74yknu3sheaFzY1P_-kA18t832dn/view?usp=sharing

k. **Internal Quality Assurance Cell.**

https://drive.google.com/file/d/1oO6gXseXQxe4libyUPF0XbK5p2yM0fF2/view?usp=sharing

6. **Programmes**

   a. **Name of the Program Approved by AICTE**

      Bachelor of Hotel Management (BHM)

   b. **Name of the Programmes Accredited by NBA**

      Nil

   c. **Status of accreditation of the courses**

1	Total number of course	01
2	No of courses for which applied for accreditation	01
3	Status of accreditation	'B' Grade with 2.03 CGPA points
4	Program details	BHM is an under graduate hotel management program that spans the duration of four years. It is a program for hospitality Industry. Where student learn about housekeeping operation, front office operation, food and beverage production, service operation, Business communication computer application, accommodation operation, sales, marketing and public relationship. This course is related to theory and practical subjects.

7. **Faculty**

List of faculty member	
Sl. No.	**Name**

01.	Dr.Kannan
02.	Assistant Prof.Jeevabharathi
03.	Asst prof. Antony Babu
04.	Asst prof. MarySophiya
05.	Asst prof.Hurmath Unnissa
06.	Asst prof.Thamaraiselvi
07.	Asst prof. SreeKrishnaveni
08.	Asst prof.Sudha
09.	Asst prof.Sampath Kumar
10.	Asst Swetha
11.	Asst Suchitra

Fulltime Faculty	11
Part time Faculty	00
Fulltime Faculty: Student Ratio	1:20
Number of faculty employed and left during the last three year	3

8. Principal profile

https://drive.google.com/file/d/1LtBukYVX42AztivwCzLVmSKukVNVXs
Tp/view?usp=sharing U1/view?usp=sharing

9. Fee

1.	Details of fee as approved by state fee committee for the institution	45000 annual per student
2.	Time schedule for payment of fee for the entire Programmee	3.5 years
3.	No if fee waivers granted with amount and name of student	nil
4.	Number of scholarship offered by the institution duration and amount	2,10,000
5.	Criteria for fee waivers/scholarship	Based on eligibility/academic marks/minority
6.	Estimated cost of boarding and lodging hostels	50,000 yearly
7.	Any other fees specified	nil

10. Admission

1.	Number of seats sanctioned with the year of approval	60 seats		
2.	Number of Students admitted under various categories each year in the last three years	**2021-22**	**2022-23**	**2023-24**
		21	04	05
3.	Number of applications received during last two years for admission under Management Quota and number admitted.	**Year**	**2022-23**	**2023-24**
		No of applications received	04	05
		No of students admitted	04	05

11. Admission procedure

Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (website)	NA
Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test etc.)	NA
Last date of request for applications	31st August 2023
Last date of submission of applications	23rd November 2023
Dates for announcing final results	NA
Release of admission list (main list and waiting list shall be announced on the same day)	NA
Date for acceptance by the candidate (time given shall in no case be less than 15days)	15 days
Last date for closing of admission	As per the Bangalore North University calendar
Starting of the Academic session	As per the Bangalore North University calendar

The waiting list shall be activated only on the expiry of date of main list	yes
The policy of refund of the Fee, in case of withdrawal, shall be clearly notified	As per the college rules

12. Criteria and weight ages for admission

Student with any degree passed 2nd PUC with 60 % of marks are eligible for taking admission in our college. We don't conduct entrance for BHM admission.

13. **List of Application**   NA

14. **Results of Admission under Management seats/ vacant seats** NA

15. Information of infrastructure and other resources available

Number of Class Rooms and size of each	4, total 288.52SqM
Number of Tutorial rooms and size of each	1, 32.57 SqM
Number of Laboratories and size of each	10, 670 Sq M
Number of Drawing Halls with capacity of each	NA
Number of Computer Centers with capacity of each	1, 15
Central Examination Facility, Number of rooms and capacity of each	4, 120
Online examination facility (Number of Nodes, Internet bandwidth, etc.)	NA
Barrier Free Built Environment for disabled and elderly persons	Yes
Occupancy Certificate	Yes
Fire and Safety Certificate	https://drive.google.com/file/d/1gGTmTGzhB4WyoAJx-4JYPg2VBcyNAoik/view?usp=sharing

Hostel Facilities	Boys Hostel with capacity of 250 students Girls Hostel with capacity of 226 students

a. Library

Number of Library books/ Titles/ Journals available(Programme-wise)	Total No. of titles : 1220 No. of volumes : 11550 No. of National Journals : 10 No. of International Journals :8
E-library Facilities	https://drive.google.com/file/d/1eFNpKUV6gMB4fufFHhXO2pV-aaOfT0NT/view?usp=sharing Dedicated high-speed leased line internet is made available to the students 24 hours through campus wiFi network. Students can access hundreds of e-journals and digitized technical books through internet in the digital library.
National Digital Library(NDL) subscription Details-Available	Available

b. **Laboratory and workshops :** Available

c. Computing Facilities:

Internet Bandwidth	100mbps
Number and Configuration of System	50, i3,i5 processor with 8gb ram
Total number of System connected by LAN	50
Major Software Packages Available	IDS next fortune 7.1 Microsoft office Tally ERP Accounting software Window XP Professional window server 2012
Special Purpose Facilities (Conduct of online Meetings/Webinars/ Workshops, etc.)	Available
Facilities for conduct of classes/courses in online mode (Theory & Practical)	Available
Innovation Cell	Available
Social Media Cell	Available
Compliance of the National Academic	NA

Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments NA	

d. List of facilities available

Games and Sports Facilities	https://drive.google.com/file/d/1Zizy7wGIQSbKpOIO1-5exFhVW4FbFH05/view?usp=sharing
Extra-Curricular Activities	Nation and international seminar, workshop, FDP program, NSS, blood donation camp,
Soft Skill Development Facilities	Seminar, workshop, presentation, debate are arranged time to time

e. Teaching Learning Process

Curricula and Syllabus for each of the Programmes as approved by the University	We are Following Bangalore North University syllabus. Teachers prepare class plan lesson plan for their respective subject.
Academic Calendar of the University	https://drive.google.com/file/d/1xtYluLhrrVvr5dU1MEIJGhkh8DH8QnDI/view?usp=sharing
Academic Time Table with the name of the Faculty members handling the Course	https://drive.google.com/file/d/14XwdxMsCz5LIIfM5QbHpwvnX45j3CD2f/view?usp=sharing

16. Enrolment and placement details of students in the last 3 years

2020-2021		2021-2022		2022-2023	
18	10	24	24	24	19

17. List of research projects/consultancy works   NA

18. LoA and subsequent EoA till the current Academic year

https://drive.google.com/file/d/1Q2H0SqoLfskd4ZV0Bgn4aWukXqCZCiDy/view?usp=sharing

19. Accounted audited statement for the last three years

https://drive.google.com/file/d/1RRrbbjJJr_0cOjfKXk0QPTwPsWTZSluM/view?usp=sharing

20. Best practice adopted, if any

Sambhram College of Hotel Management Organized all the below mentioned curriculum and co-curriculum activities for Sambhram Student for the year 2023-2024

1. Staff Colloquium Program was organized to enhance the level of Academic Articulation.

2. Seminar, Workshop, Debate was organized for Student for the Academic Year 2023-2024.

3. Competition Success Review has awarded the Best College Award to Sambhram College of Hotel Management in Bangalore.

4. Cultures, Sports, Induction, Orientation Program was Organized for the Student.

5. Industrial Visit, Education Tour, Excursion has been organized for the student.

6. Internship and Placement Opportunities has been arranged for the Student every year.

7. Job Fair Program has been conducted once in every year in Sambhram College of Hotel Management Campus.

8. Sambhram College of Hotel Management started SCHM New channel and successfully released 5 Sambhram news videos in the academic.

    a. https://www.youtube.com/watch?v=IRHSUpaU4GE&t=80s
    b. https://www.youtube.com/watch?v=y5wdYHUO-Xw&t=317s
    c. https://www.youtube.com/watch?v=PU7XggKiOcg
    d. https://www.youtube.com/watch?v=TMmNReKtJ-E
    e. https:///www.youtube.com/watch?v=yNnKUBo4WGo&t=149s

9. Sambhram College of Hotel Management started **"PULPS Hub"** Magazine

    1. https://drive.google.com/file/d/1yMJoFBiiRuYxI0QbnEj217OHg2

Am5bQw/view?usp=sharing

2. https://drive.google.com/file/d/144pPm0HciNt_cJWNH1_7GEuwRgruEC0/view?usp=sharing

3. https://drive.google.com/file/d/1P4vEK2QPbS4WCdYHq7iu3yHtcspmA30i/view?usp=sharing

Principal
SAMBHRAM
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